

Gulf Coast Christian School Commitment Form 2009 – 2010 School Year

Parent Name: _____

Child(ren)(s) grade(s): _____

Child's last name if different: _____

Each family is required to complete 12 volunteer hours or pay \$140 for the school year. Volunteer hours are to be logged in by the parents on RenWeb, through the GCCS website.

Check the items with which you are willing to assist. If you purchase items, every \$15 equals one volunteer hour; Enter into RenWeb and turn your receipts (or copies) into the office.

X = Someone is already scheduled to do this volunteer service

Campus Life Tours

_____ Attend a Campus Life Tour (held monthly) for one hour of volunteer time; see list on website for dates

_____ Set up for monthly CLTs – arrange with office staff

Homework Helpers 3:00 to 3:45 pm daily

_____ See Mrs. Travers to sign up – schedule by day, week, or month

Preparation for fundraising breakfast on October 8

_____ Individuals to serve as Table Captains (get 8 people to come to a free breakfast on October 8th). Table captains need to attend a training session on either August 22nd at 9:00 am (breakfast) or on August 28th at 6:00 pm (dinner).

_____ Assist in decorating on the afternoon of October 7, Banquet Masters, Pinellas Park; time to be determined

Preparation for Rummage Sale on January 23

_____ Collect and save up items for rummage sale

_____ Assist with set up and organization on January 21 and 22

_____ Cook and sell hotdogs

_____ Make and sell lemonade

_____ Make and sell popcorn

PTFA Race for Education on March 19

_____ Serve on steering committee

_____ Assist with copying and mail-outs between 2/19 and 3/19

_____ Assist on day-of as needed (handing out water, checking participants cards, etc.)

_____ Count times each students goes around track

_____ Assist with clean up at end of day

Preparation for Benefit Auction on April 17

_____ Serve on the Steering Committee for the auction

_____ Provide items for the auction (new or antique)

_____ Sell ads for auction program

_____ Printing services for at least forty pages

_____ Record and input item donations into data base

_____ Assist day of the auction (loading trucks, unloading trucks, decorating, organizing, checking in and out, cleanup)

Playgrounds

Select your choice: _____ 1 year old _____ Toddler _____ Preschool _____ Elementary

_____ Wipe down equipment with sanitizing solution each week

_____ Pull weeds every two weeks

_____ Check equipment /toys for needed repairs monthly

_____ Repair equipment and gates

_____ Rake mulch from under playground equipment and away from fences to areas where children are most likely to fall such as under swings, slides, etc.

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_____ Maintain and fill sandboxes monthly

Pavilion

_____ Wipe down tables each afternoon or evening - indicate month(s) you are willing to do:

_____ August 26/September _____ October _____ November _____ December

_____ January _____ February _____ March _____ April _____ May/June 7

_____ Sweep floor every Friday afternoon – indicate month(s) you are willing to do:

_____ August 26/September _____ October _____ November _____ December

_____ January _____ February _____ March _____ April _____ May/June 7

Specific Activities by Date

ProEd Day on 8/21

_____ Provide lunch for the GCCS staff of approximately 25 people (note: GCCS will be closed on this date)

JumpStart 8/24

_____ 9:00 am – Put table clothes on tables, put out balloons, and assist with displays

_____ Prior to the 24th, organize and clean used uniform shirts and pants, sort by size and color, and prepare for display on the 24th; arrive no later than 4:30 pm on the 24th to set up display

11:30 am Provide lunch for staff

_____ 6:00 to 8:00 pm Welcome guests to JumpStart, direct traffic

_____ 5:30-8:00 pm Make and serve popcorn and lemonade; clean up

_____ 8:00 pm Clean up

August 25

_____ 7:30-8:30 Provide come and go breakfast for GCCS staff (approximately 15-20 people)

_____ 11:30 am Provide come and go lunch for GCCS staff (approximately 25 people)

First Day of School 8/26

_____ 6:30 am Fill and post balloons to welcome students and families

_____ 6:45 am Make coffee; set up coffee and juice cart; have ready to serve at entry to school by 7:30 at latest; clean up

_____ 11:30 am -1:00 pm - Provide come and go lunch for GCCS staff (approximately 25 people)

PTFA Back to School Picnic 8/29 at 4:30 pm

_____ 3:15 pm Help set up tables under the pavilion – cover with plastic, arrange for food and seating, etc.

_____ Provide and direct games and activities for children of all ages, including assistance with water play activities

_____ Assist with clean up immediately following picnic (about 6:30 pm)

Parent Open House/PTFA Meeting 9/3 at 6:30 pm

_____ Provide refreshments for classroom your child is in (List class: _____)

Refreshments for Grandparents Day 9/11

_____ 7:00 am assist with set-up

_____ 8:00 – 8:30 am - Parking lot greeter

_____ Provide orange juice for 50 people (bring previous day)

_____ Provide breads and spreads for 50 people (by 7:30 am)

_____ Provide coffee and creamer for 75 people (bring previous day)

Individual School Pictures 9/16-9/17 8:00-11:00 am

_____ Assist photographer in keeping students quiet and focused

_____ Assist classroom teachers in getting younger children to the photographer

_____ Assist office staff in notifying teachers of time slots for photos, etc.

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Half Day of School 9/18

- _____ Provide lunch for 20-25 people or donate money to cover the cost of food (11:30-1:00 come and go)
- _____ Assist with special activities in extended learning (12:00-3:00 pm or any portion of)

Photo Make Up Day 9/24 8:00 am

- _____ Assist office and photographer as needed

Staff Meeting 9/24 6:30 pm

- _____ Provide dinner for 20 people or donate money to cover the cost of food.

Work/Mulch Party 10/3 8:30 am

- _____ Weed playgrounds, spread mulch, landscaping around toddler house and school grounds.
- _____ Repairs on playground
- _____ Provide coffee and snacks for 15 people
- _____ Provide bottled water

Ident-a-kid 10/28

- _____ Post signs and help notify parents previous week
- _____ Assist with getting children and helping photographer about 8:30 am

Staff Meeting 11/9 6:30 pm

- _____ Provide dinner for 20 people or donate money to cover the cost of food

Staff Luncheon 11/11 11:30 to 1:00

- _____ Provide come and go lunch for 25 staff members/teachers

Pie Sale Deliveries 11/? 2:00-5:00 pm

- _____ Sort and distribute frozen foods

Christmas Decorations 11/29 2:00 pm until finished

- _____ Put up Christmas trees, decorations in cafeteria, under pavilion, courtyard, etc.

Santa's Workshop 12/2-5

- _____ Assist with set up (November 30 or December 1- you will be contacted with more info)
- _____ Assist with sales (a list of dates/times will be sent to you to select from unless you list it here: _____)

Santa's Breakfast 12/5 - 9:00 am

- _____ Decorate on evening before
- _____ Cook pancakes, sausage
- _____ Serve milk, orange juice, fruit
- _____ Clean up about 10:30 am

Winter Musical/PTFA Meeting 12/11 6:30 pm

- _____ Assist with decorations in auditorium –create set, artwork, etc.
- _____ Assist with decorations in foyer – create a welcoming and fun atmosphere.
- _____ Provide cookies
- _____ Provide juice
- _____ Provide napkins, plates, cups for refreshments
- _____ Set up refreshments
- _____ Serve refreshments and replenish
- _____ Clean up

Staff Meeting 1/11 6:30 pm

- _____ Provide dinner for 20 people or donate money to cover the cost of food

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Staff Luncheon 1/15 11:30 to 1:00

_____ Provide come and go lunch for 220-25 staff members/teachers

Book Fair 1/27-2/5

_____ Information on set up, “manning” and clean up to be sent by PTFA closer to date

Open House 2/18

- _____ Assist with set up 5:30 pm
- _____ Provide chips for 150 people
- _____ Provide lemonade for 150 people
- _____ Cook hotdogs (ready to serve at 6:30 pm)
- _____ Serve dessert about 7:30 pm
- _____ Clean kitchen and cafeteria

Class Photo Day 3/2 8:30 am

- _____ Assist in getting younger students to photographer
- _____ Assist office in notifying classes of their time to go to photographer

Read Across America Day 3/3

_____ Read to students! (morning is best) List class(es) you prefer: _____

Staff Lunch 3/12- 11:30 am

_____ Provide come and go lunch for 20-25 people or donate money to cover the cost of food.

Half Day of School 4/21- 11:30 am

- _____ Provide lunch for 20-25 people or donate money to cover the cost of food.
- _____ Assist with special activities in extended learning (12:00-3:00 pm or any portion of)

Half Day of School 5/7- 11:30 am

- _____ Provide lunch for 20-25 people or donate money to cover the cost of food.
- _____ Assist with special activities for extended learning students (12:00-3:00 pm or any portion of)

Spring Musical 5/21- 6:30 pm

- _____ Assist with decorations, set up, etc. (more information to be sent once theme is chosen)
- _____ Assist with clean up

Spring Musical/PTFA Meeting 5/16 – 6:30 pm

- _____ Assist with decorations in auditorium – set development, artwork, etc.
- _____ Assist with decorations in foyer – create a welcoming and fun atmosphere.
- _____ Provide cookies for refreshments
- _____ Provide napkins, plates, cups for refreshments
- _____ Provide juice for refreshments
- _____ Set up refreshments
- _____ Serve refreshments and replenish
- _____ Clean up

Graduations 6/7 and 6/8

_____ See VPK, K and 8th grade teachers for needs on these dates

Other Opportunities

Activities to Arrange with Classroom Teachers:

- Assist on field trips
- Craft preparation
- Accucut and laminating
- Copying of resources/handouts
- Classroom celebrations

Activities to arrange with office staff:

- Data input
- Copying/filing
- Checking web pages at least weekly for currency/accuracy; report to Mrs. Samek or Ms. Smock
- Assisting with RenWeb

Activities to arrange with librarian (Mrs. Fields):

- Input into RenWeb
- Coverage during class visits (must be fingerprinted)
- Re-filing of books

Activities to arrange with iMOMS and All Pro Dads chairmen

- Assist chairmen with monthly activities
- Assist chairmen with special activities, such as regional or district get-togethers

Bulletin Boards:

Monthly changing of bulletin boards, using photos and student work provided by the school. Select the bulletin board you are willing to do monthly:

- Hallway in Northwest Church
- Entrance into GCCS office – south side
- Entrance into GCCS office – north side
- Large bulletin board in entry hall way outside room 9 – used for parent information

Continuous opportunities:

- Coordinator for Sam Seltzer's Fundraiser (collect receipts)
- Bus Drivers (CDL License, fingerprinting on file, physical, etc.)
- Box Tops for Education
- Campbell Soup Labels
- Remove Campbell and Swanson UPC labels from food donated to Northwest Church pantry
- Count and wrap coins that are donated through Coin Cans
- Businesses willing to donate items/services
- Reading Buddies Coordinator
- Special Events – help blow up balloons and decorate
- Chick-fil-A Spirit Nights - 4:00 pm, blow up 20 balloons
- Pick up cones and set aside on Wednesday and Friday afternoons (adjustments made to Thursday if school closed on Friday)
- Put out cones on Monday and Thursday mornings
- Assist in office on Thursday afternoon before 3:00 to put Friday packets together and get to teachers
- Assist office staff with various jobs during the third week of month, usually on Thursday or Friday
- Parent helpers before school drop off (greeter in parking lot) and after school pickup (assist kids into cars, greet parents)
- Keep laundry room orderly and organized; fold and store laundry weekly

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- Keep sink area in Resource room clean and organized
- Keep craft supplies and paint organized and labeled
- Dust and clean library once per week
- Check photo display in Fellowship Hall/Cafeteria each Friday; change out photos, straighten, post, etc.
- Assist with set up and clean of school fairs and special activities
- Keep tablecloths organized

Other: _____

Services that can be used for volunteer hours

- Clean door knobs with long-lasting disinfectant weekly (commercial grade)
- Treat playgrounds and PE fields for ants (when children are not present)
- Assist with electrical problems around school (licensed electricians)
- Assist with plumbing problems around school (licensed plumbers)
- Minor repairs around school
- Replace broken windows after they are hit by students' stray balls
- Wash windows
- Clean blinds at least twice per year, and clean windowsills at same time
- Staining and painting of playground equipment, picnic tables, etc.