

Gulf Coast Christian School

Parent/Student Handbook for Preschool 2005-06

**6355 38TH Avenue North
ST. PETERSBURG, FLORIDA 33710
(727) 345-3448**

PRESCHOOL AND EXTENDED CARE

License #C 790050

OPERATING HOURS 7:00 AM UNTIL 6:00 PM

OFFICE HOURS 7:30 AM UNTIL 5:00 PM

Member, Florida Association for Child Care Management

***Gulf Coast Christian School
Faculty And Staff
2005-06***

Principal	Linda G. Smock
Preschool Director	Tiffany Stoufer
Office Manager	Donna Staley
Preschool & Office Support	Kris Short
Elementary/Middle Support	Kris Short
Bookkeeper	Kim Eversole
Promotion/Development	Carolyne Steiner
Technology Coordinator	Kirk Eversole

TEACHERS

Lambs	Tetyana Meana
Butterflies	Joanne Zong
Parrots	Betty Perry
Ladybugs	Pam Irish
Manatees	Kelly Irish
Pandas	Mary Lou Marcel
Koalas	Cindy Hale

BOARD OF TRUSTEES

David Combs	Sal Perconti – President	Kym Samek - Treasurer
Kevin Garner – Vice President	Rita Woolums Tom Harmon	Dolores Hayman - Secretary

INDEX

MISSION STATEMENT	4
PHILOSOPHY.....	7
PURPOSE STATEMENTS.....	5
REGISTRATION AND TUITION FEES.....	8
SCHOOL POLICIES.....	10
ATTENDANCE POLICY	10
BIRTHDAYS/PARTIES	10
BREAKFAST	10
CHANGE OF ADDRESS	11
CHAPEL	11
CLASS OBSERVATIONS	11
COMMUNICATIONS	11
CONFERENCES	13
CURRICULUM AND BIBLE STORY	13
DISCIPLINE	12
DRESS CODES	14
EXTENDED DAYCARE	14
FIELD TRIPS	14
FIRE AND EMERGENCY DRILLS	15
ILLNESS	15
INSUFFICIENT FUNDS	15
LUNCHES	15
NAPTIME	16
NUTRITION BREAK	16
OPEN HOUSE	16
PAST DUE ACCOUNTS & LATE PAYMENTS	17
PTFA	17
SCHOOL PICNICKS	17
TELEPHONES	17
THINGS TO BRING TO GCCS	18
TOBACCO USE	18
TOYS	18
VOLUNTEERS	18

MISSION STATEMENT

GCCS is a community of Christians, whose mission is to educate students, using best educational practices including innovative and traditional methods in order to guide students to grow and mature as Jesus did, “in wisdom, and stature, in favor with God and men.”

Gulf Coast Christian School is a non-profit organization, and operates under a license from the Pinellas County License Board and is fully accredited by the National Christian School Association.

Gulf Coast Christian School offers quality educational resources. In addition to the normal academic program, the child will learn respect for authority, patriotism, moral values, and faith in God. Our goal is to promote the well being of your child in all phases of his or her development - physical, social, cognitive, emotional and spiritual growth.

Gulf Coast Christian School admits students of any race, color, national and ethnic origin to all the rights, privileges, programs and activities made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in the administration of its educational and admission policies, or other school-administered programs.

Special Note

Every effort is made at Gulf Coast Christian School to provide a wholesome environment, which is conducive to learning and spiritual growth. It may, however, be expedient during the school year to develop new policies and/or to adapt present policies and procedures.

PURPOSE STATEMENTS

SPIRITUAL

Gulf Coast Christian School seeks to provide:

- A Christian learning environment
- The example of Christ and His principles as the ultimate source and authority in every involvement and activity
- The development of the desire for Christian leadership roles at school, at home, in the community, and in the church
- The development of an awareness of Biblical teachings and principles as they apply to our daily lives
- The acquisition of skills and understandings utilized in the development of Christian character and intelligent citizenship.

ACADEMIC

Gulf Coast Christian School seeks to provide:

- A quality scholastic program
- The stimulation of intellectual curiosity
- A preparatory situation for the development of leadership roles during and following the formal education years
- The opportunity for the development of clear, logical, and effective communication in the areas of reading, writing, speaking and listening
- The development of a respect for the culture, traditions, and ideals of our democratic society
- The opportunity to develop appropriate skills in mathematics, science, literature, language arts and social studies.

SOCIAL

Gulf Coast Christian School seeks to provide:

- The development of socially responsible citizens
- Meaningful lines of communication among students, parents, faculty members, and the administration
- The development of a respect for positive guidance and authority
- The encouragement of courtesy and politeness on the part of all individuals
- The development of a respect for the property belonging to others and oneself.

EMOTIONAL

Gulf Coast Christian School seeks to provide:

- The development of the understanding and appreciation of oneself
- The development of the ability to discern one's own faults and the decisiveness to make the appropriate changes when necessary
- The development of an appreciation for other individuals and their strengths and weaknesses.

PHYSICAL

Gulf Coast Christian School seeks to provide:

- The development of an interest in and a desire for a healthy and sound physical condition on the part of each individual
- The development of a desire for a wholesome appearance depicting neatness, cleanliness, and appropriateness of dress and mannerisms
- Developmentally appropriate physical activities.

PHILOSOPHY

Gulf Coast Christian School exists in order to provide students with the opportunity to grow and mature, “as Jesus did, in wisdom, and in stature, in favor with God and man.” This guiding principle incorporates into a curriculum designed to guide students to develop spiritually, mentally, physically, and socially.

The foundation of Gulf Coast Christian School is the belief that God and His son Jesus are creators and sustainers of all, as the Godhead – Father, Son, and Holy Spirit. Jesus, the Word, became flesh, and was sent for the purpose of saving mankind. We believe that the Bible is the inspired Word of God, given to us through the Holy Spirit guiding the writings of men. We believe the Bible is our guide for living and daily decision making.

Gulf Coast Christian School was founded on the belief that man has a divine origin, that he was created in the image of God, and that man has moral freedom and responsibility. We believe that man is saved by God’s grace through belief in and obedience to God’s word.

We believe that Christ is our example for our relationship to the world. Our view is toward an eternal life with God.

We believe that each student will be able to develop to his full potential and learn most efficiently when curricula and practices are developmentally appropriate and by consistently experience success in their efforts. We believe students learn Christian values by identifying with the Christian attitudes and conduct modeled by faculty and staff.

The role of the parents in the education of their children is critical to the success of the curricula of Gulf Coast Christian School. Parents are respected as primary teachers of their children and valued for their essential role in God’s plan for the family unit. The school utilizes many methods to maintain close communication between school and home. Parents are encouraged to take an active role in school life through participation in PTFA (Parent/Teacher/Friend/Association), school board, and classroom volunteer activities.

Gulf Coast Christian School has maintained a relationship with the church since its establishment. Faculty and staff are involved in a spiritual ministry as well as the educational process. The school seeks to be of service to the surrounding community and the area churches of Christ.

Gulf Coast Christian School

REGISTRATION AND TUITION FEES

A copy of the current registration/tuition schedule is available in the school office.

EXTENDED LEARNING:

Available from: 7:00 am to 8:20 am - Morning Care
 3:00 pm to 6:00 pm - Extended Learning

Extended Learning: Preschool Extended Learning is incorporated into the monthly tuition as an Extended Day schedule.

There is a limit of ten (10) two year old children enrolled in the extended care program.

After 6:00 pm: Parents/guardians are responsible to pay \$5.00 per five minutes or any part thereof for any child who stays beyond 6:00 pm. This is to be paid before the child is accepted again into the extended care program. Due to the variances in timepieces, the atomic clock in the fellowship hall will be used (it is always correct within one minute). You may wish to set your timepiece by it. After 7:00 pm, the child is considered to be abandoned if the parent has not contacted the school and clarified when the child will be picked up. The local police department will be called should this occur. Parents who are late more than 30 minutes for five times will be asked to make other arrangements for child care during extended care hours.

- A **TUITION CONTRACT** will be signed by each parent/guardian.
- **THE ANNUAL REGISTRATION FEE (which is non-refundable)** covers from the date paid to one year later, and includes the registration process. This is due at the time of registration.
- **OTHER FEES:** Materials, resources, and insurance fees combine for a total of \$70.00.
- All instructional supplies and field trips, are covered with tuition. Special arts and crafts, summer fun, and birthday party items may be provided by parents.
- **Payment Options**
 - **Option one:** Payments may be made directly from the parent's bank account to the school. Available dates of payment are the 5th or the 20th of each month and are administered by the FACTS tuition management system. The annual fee for tuition management is \$38.00. Non-sufficient funds transactions are charged a fee of \$25.00. The student will not be allowed to attend if an account is more than two months delinquent. The services of a collection agency may be used if the account is more than three months delinquent.

- **Option two:** Payments may be made directly to the school by the 5th of the month. There is a \$15.00 charge each month that the payment is late.
- **Option three:** Payments may be made weekly. Payment is due on Monday of each week. There is a \$5 late fee for each week the payment is late.
- **TUITION DISCOUNTS:** Additional students from same family - first student pays 100% of selected plan. The second student receives a \$300.00 annual discount and the third student and additional children enrolled simultaneously receive a \$400.00 annual discount.
- **EARLY WITHDRAWAL FEE:** In the event of prolonged absence, withdrawal, and/or dismissal of the student after July 1, the parent or guardian will be responsible for all fees incurred through the day of withdrawal, plus an early withdrawal charge of \$150.00. A two-week notice is required before withdrawal to avoid an early withdrawal charge.

SCHOOL POLICIES

School begins at 8:30 am daily. Circle time and classroom instruction in preschool classes starts at 9:00 am

- As your child arrives in the morning it is imperative that he/she be signed in on the time sheet. This is required by both our liability insurance and by Coordinated Child Care.
- Coordinated Child Care parents are required to sign-in and out. The school will not be paid if the parents do not sign. In the event that GCCS is not paid you will be charged the full day rate for any days not paid.
- It is also important to have the departure time recorded with your signature.
- The parking spaces next to the fellowship hall are for delivery trucks and church personnel. Do not park in this area.
- Tuition covers from 8:20 am to 3:00 pm for the full day program. Students arriving before 8:15 am and/or being picked up after 3:15 pm will be placed in the extended care program and billed accordingly.

ATTENDANCE POLICY School attendance is very important to your child's success in school. The habits he/she develops while in preschool will have a major affect on future classroom experiences. Special circumstances and illness do arise from time to time. The following policies will be enforced concerning absences. There will be no exceptions except for family emergencies.

- **ILLNESS** Parents may call the school office to get a message to the teacher about illness or may send a note on the day the child returns to school. The office should always be contacted in case of extended illness or in the case where a child may have been ill around other children.
- **FAMILY TRIPS** If you choose to take a vacation during school time, you must arrange this with your child's teacher prior to the missing of school.

BIRTHDAYS/PARTIES Birthday celebrations at school are to be kept to a minimum. Parents may provide a small food special treat (such as cookies). The teacher will serve the cookies or snack during fruit break. *Invitations may only be passed out by the teacher and only if everyone in the class is invited.*

BREAKFAST Children are not allowed to eat breakfast in their classroom because it is disruptive to the other children and the teacher who has planned activities. Children may eat breakfast in the extended care program prior to 8:10 am.

CHANGE OF ADDRESS If you change your address, phone number, or work location, please notify the school. It is important that the information in your child's file be kept current for your child's safety and your convenience.

CHAPEL The heart of the activities at Gulf Coast Christian School is the chapel service. It is here that the entire school gains personal strength and inspiration for the tasks of the day. Chapel is devoted first to Christian worship and then to a variety of other activities of interest and educational values that contribute to the total program of Christian education. All students with the exception of two-year-old classes are required to attend and are encouraged to participate in each chapel experience. Three and four year old classes only attend the first 15 minutes. During chapel and general assemblies, the student body is expected to be on its best behavior, showing respect and gratitude for visitors and presenters. Parents and friends are invited to attend chapel service at any time and are encouraged to participate in the worship along with the students.

CLASS OBSERVATIONS GCCS has an open door policy. Parents are allowed to observe the class at anytime.

COMMUNICATIONS GCCS teachers will send regular communications home to you, including a weekly schedule and notes of interest to you as a parent. If you have additional questions, feel free to call the teacher or leave a note on her desk.

CONFERENCES Are an important aspect of Parent/Teacher communications. All Parent/Teacher conferences should be requested through the school office or directly with the teacher. The teacher will be notified and will return your call to arrange an appointment. An effort should be made to give the teacher a 24-hour notice before a conference is scheduled.

- **Preschool** - During the year, preschool teachers may request a Parent/Teacher conference (which may be either in person or by phone).

CURRICULUM AND BIBLE STORY Each preschool teacher will provide a warm and caring environment for the children. During a typical day each child will experience a variety of activities. Each teacher at GCCS will read a daily Bible story. Also, the children will learn Bible verses.

The use of small motor skills is promoted. Activities such as coloring, painting, using scissors and markers enhance growth. Many of the games, manipulatives and puzzles are learning tools as well as fun for the preschoolers. Artwork is another important part of the child's day, and brings them great pride, as well as promoting their self-esteem. Parents are encouraged to applaud their children's work, placing value on the process rather than the finished product.

Portfolios will be maintained on each child during the year. Each teacher will assess the children by carefully observing them in everyday interactions in the classroom. Documentation of the observations will relate to the child's developmental milestones. Photographs and artwork will be

used as illustrations. Portfolios will be used in parent teacher conferences to help families gain understanding of their children's experiences as well as help the teacher plan curriculum.

The goals of Gulf Coast Christian School are to help every child:

- Learn how to socialize in a play group
- Learn to respect others and themselves
- Build their vocabulary, by introducing letters, shapes, colors, etc.
- Enjoy books
- Introduce math concepts
- Acquire good listening skills
- Learn to care for materials
- Learn to be part of a team
- Develop large and small motor skills
- Learn to communicate with peers and teachers
- Learn to better follow instructions
- Develop problem solving skills
- Know that they are special

DISCIPLINE Gulf Coast Christian School strives to keep a happy atmosphere in all preschool classrooms. If a child should harm another child, then the teacher will step in and encourage the two children to work out the problem. Corporal punishment is not used. Children instead are redirected. The child is removed from the situation and the teacher will talk over some other ways that the child could handle the problem. If a behavior persists the teacher will write a note or call the parents. In the event that a child bites or is bitten an injury or incident report will be sent home to be signed and returned.

Gulf Coast Christian School is governed by Christian principles with the spiritual, mental and physical well being of each child. All children attending Gulf Coast Christian School are under the control and supervision of ALL faculty members. This policy applies to all regular school

hours, extended care hours and all school activities. Gulf Coast Christian School strives to maintain disciplinary practices, which teach children to socialize with individuals and groups and yet maintain self-control. Rules are kept simple and easy to understand. The administration will intervene only as necessary. Good communication and support between the home and school can help to alleviate many behavior problems.

Six learning steps in discipline will be used:

- 1) Warn the child and redirect his/her activities
- 2) Removal from activity if behavior persists.
- 3) The child's feelings will be acknowledged; rules and their importance will be firmly restated.
- 4) Time will be allowed for the child to regain self-control before resuming activities.
- 5) The child will be encouraged to return to the group or class activities substituting an acceptable behavior.
- 6) Privileges will be lost if undesirable behavior continues.

If a particular behavior persists, a parent/teacher/administrator conference may be deemed necessary. Disciplinary action will be decided during the conference to eliminate the unacceptable behavior. Possible dismissal will be considered, if behavior continues.

Gulf Coast Christian School seeks to provide quality education in a Christian environment and encourages each child to develop to his/her full potential. Students are expected to refrain from indecent language and disorderly conduct and to maintain Christian standards in courtesy, kindness and morality.

- **Courtesy** is the rule in all relationships. Paul says "Love...does not behave itself unseemly;" that it is mannerly. We should all make this true at school – in the halls, classrooms, athletic field, etc. Preschool children are taught courtesy that is age and stage appropriate for them. Staff and parents work together to insure that children learn these behaviors.
- **Expectations** Students are expected to maintain Christian standards at all times. It is understood that children have different understanding and abilities at various ages, so behavior that is not age and stage appropriate will be addressed by the staff.

DRESS CODES

- For the child's safety, thongs, sandals, boots, or "jellies" should not be worn at school. **Children must wear tennis shoes or sneaker type shoes for their own safety and in order to be covered by insurance.** Mark all sweaters, raincoats, etc., with your child's name.

- While dressing your preschooler, remember his/her day will involve a variety of play activities both indoors and out. Avoid sending your child in one-piece outfits or jumpsuits as these are hard to manage during bathroom breaks. Girls should wear shorts under their dresses.
- For chapel day (Friday), children are encouraged to wear the colors of the elementary school uniforms – red, white, and blue.

EXTENDED LEARNING

- Tuition covers the hours from 8:20 am to 3:00 pm for the full day program. Daycare is available from 7:00 to 8:20 am and 3:00 to 6:00 pm
- **LATE FEES - GCCS CLOSSES AT 6:00 PM DAILY.** If you cannot make arrangements with family or friends to pick-up children on time, you will be charged a cumulative late fee according to the times listed below:

from	6:00 to 6:05	\$5.00
from	6:05 to 6:10	\$10.00
from	6:10 to 6:15	\$15.00
from	6:15 to 6:20	\$20.00
from	6:20 to 6:25	\$25.00

This is paid to the staff on duty that evening.

FIELD TRIPS Field trips are designed for the students; therefore, **siblings are not to be part of this experience.** The best field trip is one that will give the students understanding and knowledge of a specific nature, reinforce classroom instruction and/or demonstrate an educational value. The procedure for taking a field trip is as follows:

- A permit signed by the parent or guardian is necessary for each child and should be on file.
- Parents are to be notified as to the time of departure from the school, the place to be visited, the date of the event, the means of transportation, the time of return to the school and the cost of the adventure. These written notices should be given to the parents at least two weeks in advance.

FIRE AND EMERGENCY DRILLS In order to prepare the students for emergency situations, there will be fire or emergency drills at least once a month. These may occur during the morning or afternoon and will either be announced or unannounced in order to prepare the children to react during any emergency.

The classes will exit either by the primary route (through the front gates to the front lawn on 38th Avenue) or the secondary route (through the double doors to the grassy areas at the back of the property). The teacher will take the roll, accounting for each child. The classes will remain in the designated area until an office staff member signals their safe return.

School Closings - If school needs to be closed due to bad weather or other reasons, all major television and radio stations will be notified.

In most cases, the school will follow the procedures of the Pinellas County School District.

ILLNESS A student must be kept home for 24 hours after experiencing a fever over 101°F, throwing up or diarrhea.

- **NOTE:** A “green nose” is considered infectious and is reason to be kept home.
- **Medications:** No medications will be administered to Preschool students.

Guidelines for re-admittance to the childcare center for the following communicable diseases are:

- Chicken pox..... all lesions are dry and crusted.
- Impetigo at least 24 hours after the start of medication and when all blisters are covered with honey-colored crusts
- Conjunctivitis.....at least 24 hours after the start of medication and drainage is no longer present.
- Lice and Scabiesfollowing medical treatment.
- Hepatitis.....physician’s statement required for Re-admittance.
- Strep throat.....at least 48 hours after the start of oral medication or 24 hours after an injection.
- Diarrhea.....at least 24 hours after the last episode. If a child experiences diarrhea during the school day, you will be required to pick the child up.

INSUFFICIENT FUNDS If a check is returned for NSF there is a charge of \$25.00. After two NSF checks you are required to pay with cash or Money Order.

LUNCHES Your child’s name should be on his/her lunch box and thermos. Ice packs are recommended to keep perishable foods fresher. Milk is available for 50 cents and is ordered on the lunch menu form each week. **No gum or candy is to be sent to school.** A nutritious lunch is composed of one or more of the foods from each of the following good groups:

- * Protein - meat, cheese, eggs, chicken, peanut butter
- * Breads/Cereals - bread, crackers, dry cereal

- * Vegetables/Fruits - fresh, raw, cooked, canned, dried or juices
- * Dairy Products - milk, cheese, etc.

Classrooms are not equipped with microwaves, so it is not possible to heat lunches.

HOT LUNCH PROGRAM If your child would like to participate in the Hot Lunch Program, complete and return the lunch menu form by **THURSDAY** morning at 9:00 AM with your payment. (Checks should be made payable to Gulf Coast Christian School.) Indicate which days you would like your child to receive the lunch with a check mark next to that meal along with the milk preference. Milk is also available for 50 cents. We will not be able to order lunches after Thursday's order is placed. If your child is not in school on a day you have ordered lunch, money cannot be refunded and we cannot offer a lunch credit.

NAPTIME Each preschool child staying for a full day or extended care, is put down for a nap from 12:30 - 2:30 pm. If you choose to send your child's blanket, pillow or cuddly, be sure to label it with his/her name. Children have their own cot labeled with their name.

NUTRITION BREAK Parents are to send a healthy snack and a drink (water, juice, or milk) for Nutrition break each day. You may send:

- | | |
|---|--|
| Fruit | Nutrition bars (without chocolate) |
| Fruit cup | Nuts |
| Applesauce | Cottage cheese |
| Yogurt | Crackers (with or without cheese or peanut butter) |
| Unsweetened cereal (cheerios, rice crisps, corn crisps, etc.) | |

Foods that are **not** acceptable include:

- | | | |
|--------------------|---------|-----------------------------------|
| Chips | Cookies | Pop tarts |
| Gummy fruit snacks | Candy | Fruit loops or other sweet cereal |
| Frosted flakes | Jello | Pudding |
| Sodas of any kind | | |

OPEN HOUSE Parent Open House night.

Unless PTFA offers child care services, do not bring children this evening, as we will be discussing information specific to parents

PARENTS, TEACHERS AND FRIENDS ASSOCIATION The PTFA serves as a support organization for Gulf Coast Christian School. The purpose and objectives are to create an open line of communication between parents and staff.

GOALS include:

- To sponsor programs and activities that assists the quality of education.
- To provide service where needed.

- To raise funds for projects and equipment for the school

Membership is open to all parents of Gulf Coast Christian School. There is a \$5.00 annual membership fee. Communication will be via room phone calls and newsletters.

COMMITTEES include:

- Ways and Means (fund raising)
- Purpose and Goals

Each parent is invited to become an active member in the PTFA. Your support is appreciated.

PARKING The area between the Fellowship Hall and the Church is reserved for deliveries and church personnel only. Parents are to park in the parking lot behind the church **only**.

PAST DUE ACCOUNTS AND LATE PAYMENTS If an account becomes delinquent, the responsible party will pay any or all collection fees to collect the past due account. Monthly fees are due on the 5th of the month, and late charge of \$15.00 is added thereafter. Your child may return to school when the account is current.

SCHOOL CLOSINGS GCCS may follow the lead of Pinellas County Schools for closings due to bad weather or other circumstances. The website, phone tree, and a recording on the school phone will be used to notify parents. Channel Nie will be notified so that it can be listed on the website. If Pinellas County Schools are closed and GCCS is open, parents will be notified by phone.

SCHOOL PICTURES School pictures are scheduled for three days. Information will be sent home with the students.

TELEPHONES Call if you are going to be late picking up your child. It is important that your home, work, and cell phone numbers are current on our records. If you are unable to reach the school in an emergency, call the Northwest church of Christ office at 345-2836. The Personal Secretary service (answering machine) at GCCS is available at all times if the phone is busy or the staff is unable to answer the phone. Please leave your name, phone number and a brief message and we will return your call if you request. Otherwise, we will take your message to the appropriate party.

THINGS TO BRING TO GCCS The following items need to be provided to each classroom teacher:

- 35mm color print film or disposable camera
- Regular baby wipes for cleaning hands, faces
- Clorox wipes for cleaning tables
- Box of tissues
- Small blanket or small towel, small pillow or stuffed animal (12 inches or less) for nap time

TOBACCO USE The use of tobacco is not allowed on campus. Tobacco products should not be in view of students at any time.

TOYS Toys and special personal items should be left at home, unless they are brought for “Show and Tell”. Your child’s teacher will let you know when a “Show and Tell” is scheduled. Money should be brought to school only as designated by the teacher for special events. GCCS is not responsible for lost or broken toys, money or other personal items.

VOLUNTEERS There is a mandatory **12 hours of Volunteer Service** or a **\$120 donation** to the school. It is the parents’ responsibility to log in the volunteer hours in the designated volunteer time sheet.

Parents, grandparents, and friends of the school are encouraged to volunteer in the following areas:

- assisting with playground maintenance, such as spreading mulch
- serving as room mothers to help with activities
- sharing your occupational skills with the classes
- donations of age and stage appropriate books, records, children’s videocassettes, etc.
- all volunteer work should be approved by a teacher or administrator and should be age and stage appropriate
- providing refreshments for PTFA and school events
- assist with fundraising efforts

Cooperation between parents and teachers is an important way to provide your child with the best working and learning environment.

I, _____, have read this handbook, and agree that my child(ren) and I will follow these rules.

Parent

Date

Parent

Date

Return this form to your child's teacher or the school office within two weeks of enrolling.